Date		Task
20 November 2019	Website	GD emaioled about posting of vacancy information on website.
09 - 12 December	Website	Comment from resident regarding poor transport links. Email reply sent to resident.
25 November 2019	Traffic	Internal message about lollipop man and latest situation.
27 November 2019	Roads	Email from JS to Amey and SLC regarding issues raised bvy residents relating to dangerous corssing areas on High Street.
28 November 2019	Roads	Road closure notice from SLC referring to Wellgate Lanark. Posted on Social Media.
28 November 2019	Roads	Road closure notice from SLC referring to Cormiston Road, Quothquan. Posted on Social Media.
03 December 2019	Roads	Road closure notice from SLC referring to Boat Bridge, Thankerton. Posted on Social Media.
26-27 November	Residents	Message from resident expressing concern about use of the Kirk for political hustings. Resident feels the venue is inappropriate due to potential bad behavoiour in a place of worship. Resident referred to Biggar Kirk.
20-22 November	Planning	Correspondence regarding final decision by SLC rejecting Gladman planning application. Posted on website and social media.
25 November 2019	Planning	SLC latest planning report, includes Planning application for hoardings at Pentland Rteach.
18 November 2019	Internal	LC emailed for information about reporting overflowing bin at Sainsbury's.
18-19 November	Miscellaneous	JS recirculated report from SLC: Winter Service Policy and Procedure 2019-2020.
18 November 2019	Miscellaneous	Carers Network News circulated. Unable to post on website or social media as format not useable. Contacted organisation but were unabel to produce in another format.
18-22 November	Miscellaneous	Correspondence about recruitment of BCC Councillors. Agreed to publiocise widely.
22 November 2019	Miscellaneous	Information receiuved about deadline for nomination of new site for Monklands Hospital. Posted on Social Media.

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02 December 2019	Miscellaneous	Correspondence from Power for People organisation requesting support for local electricity bill. Agreed to withold response until after next meeting.
04 December 2019	Miscellaneous	Information from SLC about new taxi fares.
05 December 2019	Transport	Information circulated about Transport Scotland Survey. Posted on social media and website: STPR2 - Online Survey
05 December 2019	Miscellaneous	Information received and circulated about Common Good Register - Consultation Document
05-06 December	Miscellaneous	Information circulated about SLC's proposed cuts. Internal discussion about Janitors and Halls.
04-07 December	Health and Social Care	LC sent draft letter to be sent to Dr Lynne Douglas, Chief Exec of Bield about proposed us of the building. Letter sent.
23-29 November	Meetings	LC circulated draft minutes of November meeting. Amendments made and final copy posted on website and social media as well as around the town.
04-10 December	Meetings	JS requested items for agenda for next meeting. Draft agenda circulated, items added and final agenda posted to social media and website as well as around the town.
20 November 2019	Grants	Correspondence between JS and SSE requesting clarification ons some points of the Clyde Extension Fund
27 November 2019	Grants	GD emailed LC for grant information for website
04-05 December	Grants	Message from unsuccessful applicant of microgrant advising unhappy with decision.
19 Nov - 10 December	Grants	New Grant Application for Greenhills activity.
10 December 2019	Grants	JS circulated application form from BCC for funding for Community Fair.
03-10 December	Events	Correspondence regarding change of date for Community Fair, emails to organisations to confirm participation and booking confirmatiuon for Municipal Hall from SLC.
25 Nov - 05 December	Events	Correspondence about Election Hustings to be arrabged by BCC in the Kirk. Problems with submission of questions as incorrect email address added to poster.
26-29 November	Events	Email from resident unhappy about use of Kirk as a venue for hustings as not considered a place where LGBTQi people may feel comfortable. Reply sent advising it is a neutral venue.

08-09 December	Events	GD received recording of Hustings from Mike Fucella, the Minister, and this now on the website.
09-12 December	Transport	Comment from resident in response to news item about STPR2 Survey. Reple sent to resident.
07 December 2019	Website	Message from Community group with change of contact details. Website amended.
12 December 2019	Miscellaneous	LC circulated briefing paper concerning the local action planning working group's meeting with Gregor Leishman, Community Participation and Empowerment Officer with SLC.
12 December 2019	Miscellaneous	JM circulated briefing papers on Community planning conference and SL Access Forum