Date		Task
19-20 June	Miscellaneous	Email about Scottish Ambulance procedure. Agreed to share as a News item and on Social Media.
10 - 11 June	Social Media	Correspondence GD/ JM regarding problems posting long minutes on facebook. Resolved and minutes posted.
16 - 17 June	Roads	Email regarding road closure Walston. Agreed not to publish as minor road.
2 July 2019	Roads	Email regarding road closure Kirkstyle. Agreed to publish as news item and on Social Media
14 - 17 June	Miscellaneous	Correspondence from Museum regadring the new maps being produced by BDCS. JM responded on behalf of BDCS
20 - 25 June	Residents	Correspondence from redident about the Health etc consultation. Dealt with by JM
8 - 10 July	Residents	Message from resident about 20mph markings on roads. Response to resident with contact details how to report. Reply from resident unhappy that CC not taking action.
16 to 18 June	Planning	JS circulated summary report of results of Gladman Survey. Published on website and social media.
8 July 2019	Planning	Secretary circulated info from SLC about planning applications.
16 - 17 June	Internal	Email correspondence regarding distrbution of Newsletters door to door.
27 June	Internal	Email corresoondence re frequency of future newsletters and cost, how to fund the printing? Possibly using a micro grant.
17 to 19 June	Internal	Emails about organisation of the PAS meeting in the Library room.
19 June	Miscellaneous	Email about Openreach meeting in Symington. Shared on Social Media.
19 June	Miscellaneous	Email distributed regarding South Lanarkshire Outdoor Access Forum: DRAFT terms of reference, procedural guidelines.
21 June 2019	Internal	GD advised of a suspicious anonymous message received. Warned not to open attachment.
21 June 2019	SLC	Secretary circulated information about 75th Anniversary of VE Day celebration next year.
21 June 2019	Miscellaneous	Secretary circulated information about 75th Anniversary of VE Day celebration next year.

22 June	Miscellaneous	TD sent GD information about a public Electric Power Meeting in Symington. Shared on Social Media.
02 July	SLC	Secretary circulated email from SLC about Scottish Government Short Term Let Consultation events.
3 July 2019	Internal	JM circulated Local Access Forum report
8 July	Internal	Secretary circulated email with Scottish Health Council Newsletter
10 July 2019	Miscellaneous	Secretary circulated email from Royal College of General pracitioners looking for lay members.
15 May	Miscellaneous	Secretary circulated email from Royal College of General pracitioners looking for lay members.
26 - 27 June	Meetings	JM requested addition of item to next agenda, relating to pavement obstruction. Discussion and agreed to add to agenda and Councillor Holford attending.
29 June to 3 July	Meetings	LC circulated draft minutes of June meeting. Comments and final version posted on Social Media and website as well as hard copies around the town.
24 - 25 June	Internal	Email correspondence around the Health and Social Care consultation in Gillespie Centre regarding press release and posters.
17 - 19 June	Insurance	JM circulated email from SLC regarding information requested for extension to insurance to cover bonfire. JS responded to SLC woth the required in formation.
18 June	Grants	JM circulated acknowledgement and thanks from recipient of Incentive Grant fund.
18 June 2019	Grants	GD circulated information about town centre fund. BCC has no project on the go for this, . GD passed information to the Corn Exchange trustees.
20 to 21 June	Grants	GD requested information from JM and JS to ensure the Grants page on the website was up to date.
16 to 21 June	Grants	Email correspondence to agree definition of unrestricted funds and whether this should be included on grant applications. No decision reached.
25 to 27 June	Grants	JS circulated notes from meeting re Clyde Wind Farm 2 fund. JS and LC to keep BCC informed of progress.

2 July 2019	Grants	Secretary circulated information about Tesco Centenary Grant applications (reminder).
17 - 21 June	Miscellaneous	JM advised of Rotary citizen of the Year award and suggested we consider this when planning our own. GD contacted current Rotary president and advised that we would be happy to meet to discuss a possible cooperation. No further action taken to date.
27 June - 03 July	Internal	Email correspondence regarding the closing date of the online survey for Health, Social Care and Transport.
20 to 21 June	SLC	GD submitted 2018/19 accounts to SLC.
11-Jul	SLC	Confirmation received from SLC that accounts audited and OK'd.
15-Jul	SLC	Gil circulated information from SLC that £30 deducted from our Adnin grant as the recipient of the flowers was niot a full BCC member.