

Digital Correspondence 190219 to 180319

	Date	Task
FALSE	18–19 Feb 2019	Email from TI regarding use of emails, reply from GD. No further correspondence.
FALSE	19 February 2019	Email from JM regarding adaptive technology. Reply from TI
FALSE	19 February 2019	Secretary circulated Road Closure Order. Posted on website, FB and Twitter
FALSE	19 Feb -1 March 2019	Email from LC with draft minutes of last meeting. Various comments and final draft sent around and published via usual channels.
FALSE	19 -20 February 2019	Email from SLC regarding Annual Event for CCs (Training). Several emails, only 3 places for Chair, Secretary and Treasurer. Requested additional places if available.
FALSE	19-20 February 2019	Email to Gordon Bow to arrange meeting with full BCC. Meeting arranged for 4 March and notes of meeting available.
FALSE	21 February 2019	Treasurer recirculated proposed GDPR papers to all BCC members for discussion and agreement at next meeting.
FALSE	21-23 Feb 2019	Email discussion about access to FB posts. No action taken.
FALSE	25 February 2019	Secretary circulated Temporary Speed restriction. Posted on website, FB and Twitter.
FALSE	25 February 2019	Secretary circulated email from Home Energy Scotland. Agreed to add to agenda for next meeting.
FALSE	25 February 2019	Secretary circulated email re Family Funfair. After discussion, agreed to reply that this is not something for BCC but suggesting alternative contacts.
FALSE	25-26 February 2019	Correspondence regarding Speed restriction B7016 Carwood Road. Posted on Website an FB.
FALSE	26-27 February 2019	Website contact from resident regarding crossing Carwood Road at Burn Braes exit. Reply sent advising it will be raised at next meeting, suggesting she attend the meeting.
FALSE	26 Feb - 4 Mar 2019	Emails between BCC members re enquiry from Babies and Toddlers Group. Advice sought from JA, and advice passed on to the Group. Offer from LC to assist them.
FALSE	27 February 2019	Secretary circulated Road Closure Order. Posted on website, FB and Twitter
FALSE	3-6 March 2019	Website contact form from resident asking for advice regarding hire of Masonic Hall. After circulation and discussion, reply sent advising that BCC can interfere with the hall hirer's terms and conditions of hire. Further response from resident expressing disappointment. No further action taken.
FALSE	4 March 2019	Secretary circulated weekly planning list.
FALSE	4-6 March 2019	Email from GD resigning as Chair of BCC. Further emails from BCC members expressing opinions.
FALSE	5 March 2019	Email correspondence amongst BCC members relating to order of agenda. Agreed to try out a new format at meeting on 18th March.
FALSE	6-7 March 2019	Email from Gareth Shields re Clyde Extension Wind Farm Fund, asking for meeting dates and looking for 2 representatives from BCC or the community. Interim reply sent. To be put on the agenda at next meeting.

FALSE	7 March 2019	Email from Secretary to BCC members reminding them of action points from the last meeting.
FALSE	6-8 March 2019	Email from Secretary requesting agenda items. Emails from BCC members with agenda items and final draft agenda sent out for publication via usual channels.
FALSE	8 March 2019	Email from SLC regarding survey about access to banking in rural areas. Posted on website and FB.
FALSE	8 March 2019	Email from JM with briefing paper on taxi bus service for BCC meeting 18/3/19
FALSE	10 March 2019	Request from resident to put information on FB regarding Suicide Awareness training. Done.
FALSE	11 March 2019	Email from Secretary advising of Planning Application for Biggar
FALSE	7-11 March 2019	Email response from Police re attendance at next meeting
FALSE	12 March 2019	GD distributed notes from meeting with Gordon Bow
FALSE	12 March 2019	Email from SLC regarding Outdoor Access Forum - JM agreed to attend
FALSE	12 March 2019	Emails regarding allegation by member of the public. Agreed not to respond directly but to post on Website, CC FB page and Community FB Page a general response to personal allegations. Done.
FALSE	12 March 2019	Email from SLC regarding Sustrans Network Action Grant Fund. Posted on Website and FB.
FALSE	12-13 March 2019	Website submission from individual - removed following circulation and comment from C Councillors. due to content and profanity.
FALSE	12-14 March 2019	Email from Scottish CC's, agreed to post link to survey on Planning Policy in Rural Areas. Done
FALSE		
FALSE	14 March 2019	Website submission from individual - not published due to content and profanity.
FALSE	14-15 March	Email from JM regarding schools' strike for Climate Change. Discussed facilitating a meeting for them. To be discussed at next BCC meeting.
FALSE	14-15 March	Email regarding closure of High Street. Agreed not to share until Darren Mitchell at Amey has announced a publicity strategy.
FALSE	15 March 2019	Email correspondence regarding proposed High Street closure. Agreed not too publish until Amey have prepared media information.
FALSE	15 March 2019	Information from Scottish Government about Animal Health and Welfare Act amendment. Posted on Website, FB
FALSE	16 March 2019	Email from resident about the Lanark bus meeting the train. Forwarded to JM
FALSE	15-16 March 2019	Email from other SLC CC's with survey about SL support.
FALSE	17 March 2019	Email from resident reading footpath by burn. Passed to JM.

Summary

Topic	Task	
Roads	2 emails regarding Road Closures.	Posted on Social Media
	Email regarding speed restriction.	Posted on Social Media
	Email regarding High Street closure	Agreed not to share until Amey agree.
Website and Social Media	2 Website submissions removed due to content and profanity	Removed or not published.
	Email discussion re access to FB.	No Action
Residents	5 messages from residents. Various topics.	Invited to attend meeting, or subject added to agenda.
SLC	5 messages regarding events, surveys	Circulated, posted to Social Media where appropriate
	Regular weekly email regarding weekly planning list	Circulated
	Regular weekly email regarding Committee Papers Online.	Circulated
Internal	Emails regarding use of emails	Meeting with Gordon Bow of SLC
	Emails with notes from meeting with Gordon Bow	Circulated
	Emails regarding agenda and meetings	General discussion & circulation of Briefing Paper
	Recirculation of GDPR papers	To be discussed at next meeting
	Emails ref GD resigning as Chair	Internal discussion.
	Emails regarding allegation by member of the public.	News item posted on website and shared to Social Media
Grants	Email ref Clyde Windfarm Extension Fund	Circulated and added to agenda of next meeting
	Emails ref potential application. Advice sought from SLC.	LC agreed to assist the group.
Miscellaneous	Email re Home Energy Scotland	Added to agenda of next meeting
	Email ref Family Funfair	Reply sent.
	Email from Scottish CC's	Link to survey posted on Website, FB
	Email from JM ref school action on climate change	To be discussed at next meeting.
	Email from SLC CCs .	To be discussed at next meeting